



## Measure W Committee Meeting Minutes

Unadopted

May 6, 2014

District Office Board Room 1

1. The meeting was called to order at 6:03 p.m. by Ms. Donna Glanville. Jan Anderson, Kevin Costello, Donna Glanville, Pete Reyes, Anh Le, Karen Mattos, Margot Sandoval, Tyler Shewey, and Phuong Le were present. A quorum was declared.
2. The election for Vice-President was postponed until the September 16, 2014 meeting.
3. The January 28, 2014 minutes were reviewed. On motion by Ms. Jan Anderson, second by Ms. Anh Le, the minutes were approved as presented.
4. Currently, there are three committee vacant positions; one Certificated staff (CTAB), one parent to represent the Morrill family, and one parent to represent the Piedmont family. At the January 28, 2014 meeting, it was reported that the community was thanked for supporting the passing of Measure K and invited to apply to one of the committee's vacant positions. This was done through the schools newsletters. As of May 6, 2014, no one has applied. Ms. Phuong Le will bring this issue to the next Leadership meeting and recommend Principals speak to parents and teachers to invite them to apply for the open positions.
5. Ms. Phuong Le reviewed the Measure K proposed budget as it currently appears in the account classifications in the District's budget. Ms. Glanville requested clarification regarding the Measure W ADM fee of \$1,400. Ms. Phuong Le explained that the District contracts out for services to prepare the data collected from submitted parcel waivers to be sent to the Assessor's office, and that this fee was an allowable expense. Ms. Sandoval notified the committee that the fee increased by \$50 for the current year. The fee increase will be corrected to reflect the correct amount in the budget.

Ms. Glanville also asked why there was no FTE listed under technology. Ms. Phuong Le explained that the Technology expenses were to support the maintenance of the District server and other related expenses to support District wide technology needs for students and staff.

The Committee unanimously agreed to recommend the 2014-2015 Measure K allocation be approved by the Board of Trustees, with the correction to include the fee increase.

### BOARD OF TRUSTEES

Linda Chen

Richard Claspill

David Cohen

David Neighbors

Khoa Nguyen

6. The Committee presents a report to the Board of Trustees each year to show how the data connects to the spending of Measure W funds in areas that positively impact the district. The annual board report presentation was discussed. Ms. Mattos explained that due to the new Common Core implementation and changes in testing this year, next year there will be no Math and English Language test results for comparison.

For this year's presentation, Ms. Mattos will prepare the Science test results and Ms. Phuong will prepare the budget section of the report. Although Ms. LaToya Brown was not present at the meeting, she has agreed to present the report at the June 17, 2014 Board meeting.

7. The Committee agreed to schedule the meetings for the 2014-2015 fiscal year. The dates are as follows:
  - September 16, 2014
  - December 16, 2014
  - March 17, 2015
  - May 12, 2015

All meetings will start at 6:00 p.m. In addition, the next year report is scheduled to be presented at the June 16, 2015 Board meeting.

8. The meeting adjourned at 6:35 p.m.